

Library Board of Trustees Quarterly Meeting Minutes
Held on January 23, 2023 at 5:30 pm

MEMBERS PRESENT

Mary Morrison Dixon, Robert Hughes, Kearney Long, Marvin Moye, Latonya Nixon-Vines, Joann Williford, and Commissioner Hobbs

TOWN REPRESENTATIVES PRESENT

Library Director, Angie Bates

CALL TO ORDER

Long called the meeting to order at 5:36 pm.

CORRECTIONS/APPROVAL OF MEETING MINUTES

Correction was made to the spelling of Latonya Nixon-Vines name under Adjournment motions. Williford made a motion to accept change to the minutes, and Hughes seconded the motion. Approved unanimously.

ITEMS FOR INFORMATION

Library Director Report: Bates went over major points of the Library Director's Report, which included:

1. Bates announced that the flooring and sound system upgrades were completed and had already been greatly enjoyed by the public and employees.
2. Friends of Farmville Public Library will hold the Wine & Chocolate fundraiser on Saturday, February 18th from 5-7pm. They will hold a silent auction at the event as well as a 50/50 raffle. Vendors are Seven Pines Vineyard & Winery, Café Madeleine and Lanoca coffee.
3. The second quarter statistics show that the library continues to markedly increase circulation, programming events and attendance, and overall visitation over the second quarter of last year.

Strategic Plan process:

Bates presented the final reports provided by the consultant, Karen Dash, titled: "Strategic Plan Executive Summary" and "Appendix of Selected Results". Bates presented the short-medium term recommendations as well as the medium-long term recommendations provided in the report, but reported that she felt they were not actionable as a strategic plan for the library. The overall opinion of the board was that they concurred with Bates and the plan needed to be reworked. Hughes and Hobbs suggested that there should be a working session of the Board to help with drafting a new plan. Bates agreed and pledged to bring a new draft of the strategic priorities to that working meeting. She also stated she would bring a draft of actions to be performed to accomplishing the priorities. Hobbs stated that the new draft priorities needed to be based upon a mission and vision statement which she did not see present in the consultant's report. Hughes offered to have Bates assign "homework" to the board members if she would like help with specific parts of the plan. The date of Monday, March 13th was set for the work session.

Staff Hiring and ECU Interns

Bates announced that the library would host two (2) MLS Interns from ECU – Kristen Daniels and Thomas (Bannon) Patterson. She also announced the firing of Alyssa Coleman on December 7, 2022. The adult services librarian position will be posted once the salary study is finished and the new pay scale is announced in response to a request by Mr. Hodgkins, Town Manager.

Disbursement of Non-recurring Funds

Bates gave an accounting of the \$38,130 given to by the State Library. To date, 63.6% of the funds (\$24,274.80) have been spent or obligated for the new flooring and sound system in the auditorium, and the security camera upgrade. There is a total of \$5,358.10 remaining to be spent on nonfiction updates in both the adult and children's collections as well as new shelving displays. These purchases need to be obligated by December 31, 2023.

ADDITIONAL ITEMS

There were no additional items added for discussion by members of the Board.

ANNOUNCEMENTS / NEXT MEETING

The next meeting will take place on Monday, April 17, at 5:30 pm.

ADJOURNMENT

With no further business to be discussed, Hobbs made a motion to adjourn, and Hughes seconded the motion. Approved unanimously, meeting adjourned at 6:25 pm.