

Library Board of Trustees Quarterly Meeting Minutes
Held on April 17, 2023 at 5:30 pm

MEMBERS PRESENT

Mary Morrison Dixon, Robert Hughes, Kearney Long, and Commissioner Hobbs (via phone)

TOWN REPRESENTATIVES PRESENT

Town Manager, David Hodgkins

Library Director, Angie Bates

CALL TO ORDER

Long called the meeting to order at 5:30 pm.

CORRECTIONS/APPROVAL OF MEETING MINUTES

NO correction noted. Dixon moved to approve the minutes from the meeting on April 17, 2023.

Hughes seconded the motion. Approved unanimously.

ITEMS FOR INFORMATION

Library Director Report: Bates went over major points of the Library Director's Report, which included:

1. The completion of the security camera update.
2. Outlined incidents that have occurred during after-hours use of the auditorium and stated that she would like to discuss the current policy later in the meeting.
3. Bates informed the Board that Roger Kammerer would no longer be working in the Genealogy Room at the library on a weekly basis as he was needed at the May Museum for his full 20 hours per week. However, he would be available to assist with genealogy questions and come to the library to help patrons on an appointment basis.
4. Reported on the Friends of the Library's February "Wine in the Stack" program.

ITEMS FOR DISCUSSION

After-Hours Auditorium Use

Bates asked the Board to review the current Meeting Room Policy and discussed wanted changes if the room was to continue to be used for private community parties. Since there was not a quorum of voting members present at the meeting (needed 4 voting members), it was decided that this item needed to be tabled until the July meeting. After-hours meeting room reservations would continue to be suspended until the Board could meet and vote on a policy revision.

Strategic Plan and Action Plan

Bates presented the final draft of the FY2023-2028 Strategic Plan as well as the FY2023-24 Action Plan. Again, since there was not a quorum to have an official vote, it was agreed that a vote could be taken via email according to Robert's Rules of Order. It was also agreed that the votes would be sent "Reply All" so that all board members would know how the others had voted. If a quorum of 4 votes was received via email, the board agreed that Bates could present the plan to the Town Board of Commissioners at the June 3rd meeting. Also, if the Commissioners approved the plan, Bates could submit it to the State Library for approval, per requirements of the LSTA grant used for the planning process.

ADDITIONAL ITEMS

An additional item was submitted by Bates.

- Three of the members' terms were expiring on June 30, 2023. Mavin Moye, who was completing the term of Cheryl Patterson, Ann Walters, and Robert Hughes. It was agreed that Bates would contact each of the member to ask if they wished to remain on the Board and submit their names for approval at the June 3rd Commissioners' meeting as well.

ANNOUNCEMENTS / NEXT MEETING

The next meeting will take place on Monday, July 10, at 5:30 pm.

ADJOURNMENT

With no further business to be discussed, Hobbs made a motion to adjourn, and Hughes seconded the motion. Approved unanimously, meeting adjourned at 6:15 pm.

Commissioner Hobbs asked to be phoned into the July 10th meeting.